

REQUEST FOR PROPOSAL (RFP)

Tree Removal and Stump Grinding Services

RFP No. CN-TreeRemoval-2025

Issued by: Catawba Indian Nation

I. Project Overview

The Catawba Nation is soliciting proposals from qualified, licensed, and insured contractors to provide tree removal services. The scope of work includes the removal and disposal of all trees marked with a white “X” in the attached photo, as well as stump grinding to ground level. The tree removal location is listed below, and the Catawba Nation does have a land use agreement in place with the property owner Comporium who has also approval in writing for the removal of the designated identified trees.

Job Site Location:
Comporium Property
2032 Reservation Rd
Rock Hill, SC 29730

II. SCOPE OF WORK

- Remove all trees marked with a white “X” in the attached photo.
- Grind all stumps to ground level.
- Remove and dispose of all wood, branches, debris, and grindings from the site.
- Ensure that the work site is left clean and free of hazards.
- Perform work in compliance with all South Carolina state regulations and applicable safety standards.

III. CONTRACTOR REQUIREMENTS

- Must be licensed to operate in the State of South Carolina.
- Must carry general liability insurance and worker’s compensation insurance. Proof of insurance will be required with the proposal.
- Must have prior experience in tree removal and stump grinding. References may be requested.

IV. PROPOSAL REQUIREMENTS

- Company name, contact information, and point of contact.
- Proof of current South Carolina business license.
- Certificate of Insurance (general liability and worker’s compensation).
- Detailed cost estimate, broken down by:
 - Tree removal

- Stump grinding
- Debris removal/disposal
- Proposed timeline for completion of the work.

V. SUBMISSION INSTRUCTIONS

Proposals must be submitted electronically to:

conar.webster@catawba.com or in person to:

Conar Webster-Deputy Director of Infrastructure Planning & Development

the Catawba Nation

950 Avenue of the Nations

Rock Hill, SC 29730

All proposals must be received no later than: ***October 3, 2025 by 5:00pm*** Late proposals will not be considered.

VI. EVALUATION CRITERIA

Proposals will be evaluated based on the following criteria:

- Compliance with Requirements (30%)
- Experience and past performance (25%)
- Cost competitiveness (25%)
- Responsiveness and completeness of proposal (20%)

VII. SOVEREIGN IMMUNITY

CIN is a federally recognized Indian Tribe. Neither this RFP nor any provision included in any resulting contract shall be construed as or be deemed to be a waiver, in whole or in part, of the sovereign immunity of CIN. The selection process pursuant to this RFP will adhere to the Preferential Hiring Ordinance, and the resulting contract shall be governed by and construed in accordance with the laws and ordinances of the CIN, without regard to conflict of law principles. Contractors submitting proposals irrevocably agree and consent (a) to the exercise of personal jurisdiction by CIN's Tribal Court, and (b) that if it brings an action, such action shall be instituted exclusively in the CIN Tribal Court.

VIII. RESERVATION OF RIGHTS

CIN reserves the right to reject any or all proposals, waive informalities, and to award a contract at its sole discretion as deemed in the best interest of CIN. Submission of a proposal does not guarantee an award.

